



**VILLAGE OF WILLOW SPRINGS  
LEGACY GARDEN PARK PROGRAM  
SEASONAL CONTRACT**

**LEGACY GARDEN PARK LOCATION  
105 KAZWELL STREET**

**BOXES ARE AVAILABLE FOR PLANTING  
SPRING/SUMMER SEASON-- MAY 1 TO OCTOBER 31**

14--8x4 garden boxes  
4--3x5 raised ADA accessible garden boxes  
\$75 fee (\$50.00 refunded at close of season,  
provided box is returned to original state of use by October 31)

**TERMS AND CONDITIONS**

Legacy Garden Park is open to Willow Springs Residents.  
See rules and regulations.

**SPONSORED BY**

Willow Springs Beautification Commission

**Spring/Summer Season May 1 to October 31 only**

- Garden Boxes available for planting May 1 through October 31
  - ALL boxes MUST be cleaned out by October 31
- NO Planting of **ANY TYPE** of Perennial Plant is allowed in any garden box—planting of perennial plants will disqualify you from receiving you deposit back at the end of the season.

## **Willow Springs Legacy Garden Park---Rules and Regulations**

1. The Garden box fee is a \$75.00 deposit fee; \$50.00 will be refunded after the season if the Garden box is returned to its original state of use by November 1, as determined by the Beautification Commission. Refunded deposit checks will be mailed after close of season.
2. Please make the check payable to the Village of Willow Springs. Cash and checks will be accepted. Payments may either be mailed to or dropped off at Village Hall.
3. The Garden box fee and attached Hold Harmless Agreement must be submitted concurrently. Failure to sign and return the Agreement will preclude the applicant from participating in the Willow Springs Legacy Garden Park.
4. A maximum of two garden boxes may be issued to a Willow Springs resident per their address depending on availability.
5. **Please adhere to all of the following rules for Garden Park usage.**
6. **You are responsible for watering your garden box.**
7. Materials such as cages, stakes, fences, etc. must be removed at the end of each season. You are not permitted to extend your garden beyond your assigned box boundaries. Any planting done in this manner will be removed.
8. **The Willow Springs Legacy Garden park is an organically managed property. Only OMRI (Organic Review Institute [www.omni.org] listed insecticides and fungicides may be used. No herbicides are permitted. Organic home-made remedies are also allowed.**
9. **Only biodegradable mulches are to be used (i.e. no black plastic).**
10. All pathways are to be kept clear. Please do not put rocks, weed clumps, corn stalks, tools, chairs or structures on pathways.
11. **Weed your garden box and all surrounding areas outside of your box as often as needed. This is a much needed necessity. PLEASE help keep the garden weed free.**
12. All garden debris is to be placed in the garden trash toter. Any debris left outside of the toter will not be picked-up.
13. Dogs are not permitted within the Willow Springs Legacy Garden Park.
14. Do not borrow privately-owned tools without the owner's permission.
15. **Please Do Not plant any type of perennial flowers or vegetation; there is no assurance of having the same box annually.**  
**Planting of ANY TYPE of perennial plants will disqualify you from receiving you deposit back at the end of the season.**
16. Gardens left unattended are subject to non-renewal. If you reserve a plot then are unable to garden, please notify Village Hall so your unused plot can be reassigned.
17. All garden boxes should be planted by June 5.
18. Smoking and alcoholic beverages are prohibited within the Willow Springs Legacy Garden Park.
19. All children must be supervised at all times.
20. Garden boxes are assigned on first-come, first-serve basis; if all garden boxes are taken, remaining applicants will be added to a waitlist for the following season.
21. Garden Boxes must be cleaned out by November 1<sup>st</sup> to be eligible for return of deposit

**HOLD HARMLESS AGREEMENT**

Village of Willow Springs Legacy Garden Park  
Hold Harmless Agreement

I understand that the Village of Willow Springs, Illinois is not responsible for my actions at the Legacy Garden Park located at 105 Kazwell Street.

I THEREFORE AGREE TO HOLD HARMLESS THE VILLAGE OF WILLOW SPRINGS, ILLINOIS FOR ANY LIABILITY, DAMAGE, INJURY, LOSS OR CLAIM THAT OCCURS IN CONNECTION WITH USE OF THE LEGACY GARDEN PARK AT 105 KAZWELL STREET, BY ME OR ANY OF MY GUESTS.

I understand the rules and regulations of the Legacy Garden Park located at 105 Kazwell Street.

I THEREFORE AGREE TO THE RULES AND REGULATIONS OF THE LEGACY GARDEN PARK AT 105 KAZWELL STREET.

Please complete the information below in its entirety.

Full Name: \_\_\_\_\_

Full Email Address: \_\_\_\_\_

Full Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

We will be using cell phone numbers to have a Garden text thread—

Do you want to be included in Garden text thread? Circle one option YES NO

Personal Check Number: \_\_\_\_\_

For the season of Spring/Summer: Year: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

To be filled out by Commission: Garden Box assigned: \_\_\_\_\_

(Return completed form to the Village of Willow Springs at the time of payment)

Village of Willow Springs  
1 Village Circle  
Willow Springs, IL 60480  
(708) 467-3700

Still have questions?

Contact:

Linda Arra

Legacy Garden Park Coordinator --- larra@willowsprings-il.gov