



Village of
Willow Springs

BUILDING AND ZONING DEPARTMENT

1 Village Circle
Willow Springs, IL 60480
(p) 708.467.3700 (f) 708.467.3710
vowsbuild@gmail.com

FENCE PERMIT APPLICATION

PERMIT # _____

Location of Work and Owner Information:	Job Address:	
	Owner/Business Name:	
	Real Estate Index No. (PIN): _____ - _____ - _____ - _____	
	Owner Phone:	
Describe fencing work being done:		
Cost of Work:	\$	
Type:	<input type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Medical <input type="checkbox"/> Office	
Contractor Information:	Business Name:	CR#:
	Business Address:	Lic Exp:
	Contact Name:	
	Phone:	Email:
Fence Material:	<input type="checkbox"/> Treated Wood <input type="checkbox"/> Untreated Wood <input type="checkbox"/> Metal <input type="checkbox"/> Vinyl <input type="checkbox"/> Other	
Fence Type:	<input type="checkbox"/> Chain Link <input type="checkbox"/> Stockade <input type="checkbox"/> Shadowbox <input type="checkbox"/> Wrought Iron <input type="checkbox"/> Other: (Please describe)	
Location of Proposed Fence on Property:	<input type="checkbox"/> Side Lot Line <input type="checkbox"/> Rear Lot Line <input type="checkbox"/> Front – no further than front of house <input type="checkbox"/> To enclose swimming pool <input type="checkbox"/> Other: Please specify	
Fence Height:		
Applicant:	Printed Name:	
	Company:	
	Phone:	Email:
<p>I, the Owner/Agent/Contractor, for the above property hereby apply to the Building and Zoning Department of the Village of Willow Springs, IL for a permit to erect, alter, construct or enlarge the structure or part thereof herein described, and if granted the permit applied for, agree to comply with all agreement of the village ordinances relating thereto by such ordinances, including but not limited to paying the fees required and requesting necessary inspections. I hereby agree to comply with the applicable Fencing Codes adopted by the Village of Willow Springs.</p>		
Applicant Signature _____ Date _____		
(Village Use)	Print Name:	Signature & Date:



Village of Willow Springs

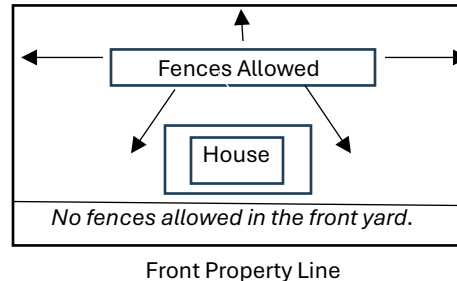
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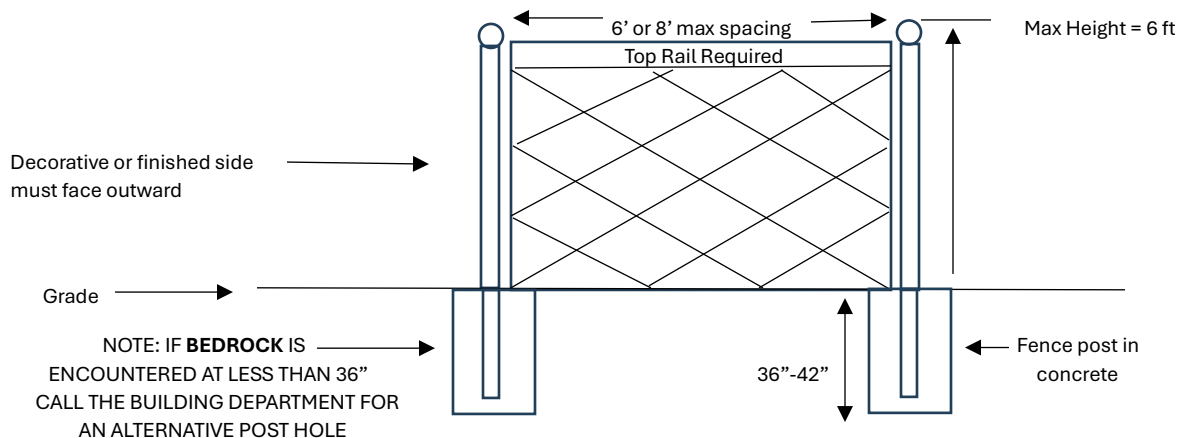
LOCATION

Fences are allowed on side and rear yards only.

Front yard fences are not allowed. The front fence may not extend past the front of the house.



CONSTRUCTION STANDARDS



OTHER STANDARDS

1. There may be no more than one perimeter fence per property line.
2. Fences must be architecturally compatible with the neighborhood and all fence panels must be uniform.
3. Fences may not be constructed to create a traffic or pedestrian hazard.
4. Fences may not be erected to encroach on another property.
A Plat of Survey is required to avoid encroachment.
5. Barbed or razor wire, etc., is not allowed in residential areas.
6. Dog runs are required to be a minimum of 8 feet from side and rear property lines and twenty-five (25) feet from neighboring houses.

PERMITS

A permit **must** be obtained prior to beginning fence construction. A permit application must be completed and submitted to the Building Department, along with a copy of a **PLAT OF SURVEY** for the property. Please draw all existing and proposed fence locations and dimensions in the copy of the Survey.

INSPECTIONS

- o **POST HOLE INSPECTION** – Postholes must be inspected prior to installing posts. This is to determine proper depth and placement.
- o **FINAL INSPECTION** – After entire fence project is completed.